



**North Slope Borough School District
Board of Education
Barrow High School Auditorium**

**Approved Minutes
Regular School Board Meeting
June 29, 2011
2:00 p.m.**

CALL TO ORDER: President Debby Edwardson called the Board of Education meeting to order at 2:00 p.m. at the Barrow High School Auditorium

ROLL CALL: Roy Nageak - here
Eva Kinneveauk - here
Arnold Brower - via teleconference
Mary Sage -here
Harold Ivanoff - here
Debby Edwardson – here
Anna Nageak - here

FLAG SALUTE: The Pledge of Allegiance was said in Iñupiaq and English.

APPROVAL OF AGENDA: Board member Mary Sage **MOVED** to **APPROVE** the Agenda. Eva Kinneveauk **SECONDED** the **MOTION**. **QUESTION CALLED. MOTION CARRIED UNANIMOUSLY.**

APPROVAL OF CONSENT AGENDA: Mary Sage **MOVED** to approve the consent agenda. Board member Roy Nageak **SECONDED** the **MOTION**. **QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

RECOGNITION OF VISITORS: President Debby Edwardson recognized the visitors and members of the listening audience. Tammy White, Brandon Allen, Leslie Cook, Robyn Burke, Jasmine Kignak, Kurt Avery, Fred and Lisa Parady.

SPECIAL RECOGNITION: No Special Recognition. School was not in session.

HIGHLIGHTED SCHOOL: No Highlighted School. School was not in session.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA ITEMS: There were no public comments.

APPROVAL OF MINUTES: No minutes to consider.

STUDENT REPRESENTATIVE REPORT: School was not in session.

SUPERINTENDENT'S REPORT: Administration: Finance – Monthly Financial Report: Superintendent Peggy Cowan invited Tammy White, Comtroller to report the Monthly Financial Report as stated in memo SB11-165. Approximately 89% of the budget has been expended, while 92% (11 of 12 months) of the year had passed. Cash in the general checking account as of May 31st was \$2,124,275, while there was \$3,151,909 in the Investment Trust Account, for a total of cash on hand \$5,276,184 (note:\$3,503,798 is a typo in the actual memo brought to the Board, but the right amount is under Section 1 Fund Activities). After FY11 is fully complete and processed, there will be a better view for FY12 budget. Revenues received as of May 31, 2011 were at 103% of budget. It should be noted that the FY11

Impact Aid payment and the one-time appropriation of \$6.5M to the District for an Impact Aid cash reserve was received.

Arnold Brower **MOVED** to **ADOPT** the Monthly Financial Report SB11-165 for discussion. Mary Sage **SECONDED** the **MOTION**. The Board questioned about the deficit to be resolved and will the reserve be helpful? What can we look forward to in the next few months for the unfunded items that need to be paid by the year ending? Tammy answered we are in the process of ending the year, and won't be able to give an exact amount until all expenses are paid for FY11. Questions regarding Medical Insurance coverage/expenses will be answered under contracts. **QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

Contracts (over \$10K): Superintendent Peggy Cowan invited Brandon Allan, Sr. Vice President of *Marsh & McLennan* who is our agency for risk management renewals and Chief Account Executive, also on the line, Curtis A., Account Executive for *Mercer*. Fred Parady presented the contracts over \$10K as stated in memo SB11-196.

Marsh & McLennan - Risk Management Renewals-NTE \$766,750. This will cover for the NSBSD's vehicles, school bus, equipment, multi-peril casualty, all risk property, school leaders' errors and omissions, crime, public officials bond and worker's compensation insurances. Brandon Allen explained how the insurance company provides the NSBSD with first dollar coverage just in case a building needs to be repaired. The NSBSD owns 16 school buses worth \$290,000 each, also insured.

Roy Nageak questioned the Commercial Inland Marine term. Brandon answered that it was a strange insurance term – which means it covers the school buses separate from all other vehicles. Mr. Nageak would like to know how much ALL the vehicles were worth for insurance and if the District covered insurance for the rental units of our employees. Brandon answered that Marsh and McLennan did cover the NSBSD if anyone was to sue the District or an employees' apartment burned down it will be recovered. Each employee has a back up of \$10,000 each for personal property damage.

Arnold Brower questioned about the low bidders and continuing with the same insurance companies with flat rates. Fred and Brandon answered that there was satisfaction from last year also certain market prices and underwriters who offer the same rate or higher has proven that the District had chosen one of the best.

Eva Kinneeveauk questioned what the District's grade was and where it stood. Brandon answered that the National Grading System graded the NSBSD of 7% better than the national average.

Roy Nageak questioned what the safety programs were and requested that it be brought to the Board. Superintendent Cowan answered that the District did have safety programs but had not quite brought it to the Board, which will be another subject.

Mercer - Stop Loss and TPA Renewal-NTE \$924,517 was presented by Fred Parady, Chief Operating Officer. The administration recommended that the District chooses column C under Mercer-Stop Loss Renewal Analysis and Experience.

Roy Nageak questioned about the medical insurance that is paid by the company and what the individuals pay out of their own pocket. Roy Nageak stated that he would like some assurance of how District employees use their medical insurance when they choose their own doctors and appointments. Curtis A.

explained that AK medical expenses have gone higher and it would depend on how our employees utilize their insurance.

Naninaaq Productions Professional Services Contract-NTE \$55,000 was presented by Fred Parady, Chief Operating Officer. He stated that the contract was for the funding of Phase One. It includes a website which would be housed at IHLC but would be available for all teachers and students to participate, this website would be used to store and learn our Inupiaq culture. This site would be guided by the Ilinniagnikun Apqusiqtit Advisory Group and soon our Inupiaq Language, Culture and Traditions will be take advantage of the 21st Century technology.

Roy Nageak questioned how many phases were involved to fund and what the scope of the work is. Superintendent Cowan answered that there were two phases and Jana Harcharek, Director of Inupiaq Instruction, is fundraising for the second phase. The scope of work involves various departments and communities working on the same project.

Arnold Brower questioned how this will continue to be funded when the District has a deficit to be taken care of and why it hasn't been brought through the budgeting process. He also questioned why the District is putting this program together when there are similar programs already in existence with Ilisagvik and the Heritage Center. Superintendent Cowan answered the college does not have the Inupiaq Framework that the Board has already adopted to design for our language and learning history. The project will be funded through curriculum mapping and is already in the budget under the Curriculum & Instruction.

Roy Nageak commented that this was a project the community will be involved in and is happy to see that it is making progress, he is also curious to what/who is Community Prophets. Community Prophets is another company from New Zealand who is in partnership with Naninaaq Productions.

Consortium on Reading Excellence (CORE) - \$172,090. The contract is being brought to the Board for consideration by Curriculum & Instruction to keep track of our students Reading skills. The contract will fund supplies, training, inservices, diagnostic assessments, appropriate interventions, observations and problem solving, etc.

Jay McTighe & Associates-Educational Consulting- NTE \$40,000. The contract is an agreement that Jay McTighe will provide services for the Inupiaq Learning Framework. He will lead, align and integrate working sessions.

Mary Sage **MOVED** to **Approve** Contracts SB11-196. Eva Kinneeveuk **SECONDED** the **MOTION**. **QUESTION CALLED.**

ROLL CALL VOTE TAKEN:

Eva Kinneeveuk-aye	Roy Nageak-aye	Harold Ivanoff-aye
Anna Nageak-aye	Arnold Brower-nay(conflict on #3)	Mary Sage-aye

Because of conflict of interest, Board President Debby Edwardson abstained from voting.

THE MOTION CARRIED WITH 5 AYES AND 1 NAY AND 1 ASTAINED VOTE.

PERSONNEL: Personnel – Resignations: According to Board Policy resignations are accepted by the Superintendent and brought to the next School Board meeting for information. Memo SB11-200, stated the following teachers turned in their resignation letter: Neal Anderson of Meade River until end of contract, Andrea Opitz of Ipalook Elementary until end of contract, Dominic Pader of Barrow High School until end of contract, and Janna Pader of Hopson Middle School until end of contract.

New Hire Recommendations: According to Board Policy, new hires are accepted by the Superintendent and brought to the School Board for approval. Memo SB11-201, New Hires, included: Christina Casillo, Elementary Teacher for Tikigaq School. Matthew Conforti, and Dana Hilchey, Science Teachers for Barrow High School. David Davoudlarian, Counselor for Meade River School. Jennifer George, ELL Coach. Nancy Moore, LA Teacher for Hopson Middle School. Elena Sagastume, Art Teacher for Barrow High School. Lisa Sobieniak, district-wide Media Specialist. Georgann Tall Chief, Counselor for Ipalook Elementary School. Also Susan Webb, Elementary Teacher for Nunamiut School.

Roy Nageak **MOVED** to approve New Hire Recommendation SB11-201. Mary Sage **SECONDED** the **MOTION**. Robyn Burke read the new hire employees. **QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

Leave of Absence Requests: According to BP 4161, Leave Requests are approved by the Superintendent and brought to the School Board for information. Memo SB11-202, Leave of Absence, stated the following request for unpaid leave of absence for the school year 2011-2012: Joanne Gadamus – Teacher at Harold Kaveolook School and Emily Roseberry – Teacher at Barrow High School.

INTRODUCTION AND/OR APPROVAL OF SCHOOL POLICIES AND RESOLUTIONS:
Second Readings of Policies – The following policies are revised and brought to the Board for approval.

Superintendent Cowan present memo SB12-001, *BP 5112.5 Open Campus*, which restricts open campus to the high school level at lunch time only, unless requested by the parent and approved by the principal. The revisions also authorize disciplinary action for students who abuse this policy.

Roy Nageak **MOVED** to **accept** the proposed changes to BP 5112.5 Open Campus. Eva Kinneeveak **SECONDED** the **MOTION**. Arnold Brower questioned if going to Shogun for lunch is in violation. Superintendent Cowan answered yes. **QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

Superintendent Cowan present memo, SB12-002, *BP 5113 Absences and Excuses*, which clarifies that incomplete work as a result of excused absences may result in loss of credit or a failing grade.

Eve Kinneeveuk **MOVED** to **Accept** the proposed changes to BP 5113 Absences and Excuses. Mary Sage **SECONDED** the **MOTION**. Roy Nageak questioned about students who are excused may make up with taking homework. Superintendent Cowan answered that the parents may request homework. **QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

Superintendent Cowan presented memo SB12-003, *BP 5121, Grades/Evaluation of Student Achievement*, which removes the emphasis on the authority to assign a failing grade simply for excessive absences and clarifies that the consequence for not completing missing work or filling class requirements could be a lower academic grade.

Arnold Brower **MOVED** to **Accept** the proposed changes to BP 5121, Grades/Evaluation of Student Achievement. Roy Nageak **SECONDED the MOTION**. Roy Nageak questioned how the students can pass by taking a test or taking homework or class participation. Superintendent Cowan answered that the emphasis was on mastery. **QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

Administrative Regulations : Superintendent Cowan presented memo SB12-004, *AR 5112, Attendance Procedure*, which was presented as an informational item. The proposed revisions to AR 5112 have been reviewed by district and site level administrators with the intent of clarifying attendance procedures and ensuring consistency of implementation throughout the district. The accompanying BP 5112 had been included in the Board packet to provide context to the administrative regulation. Recommended changes to AR 5112 Attendance Procedure are as follows:

- Provides schools with the flexibility in who makes the parent contact after a student has five and ten absences from school and relieves teachers of the unnecessary burden of completing a form that is otherwise generated by the student management system.
- Clarifies that 10 day absence notification should be through written contact.
- Clarifies that the 15-day absence conference with parents should be used to determine whether or not a student in grades 9-12 is in danger of loss of credit.
- Clarifies that students in grades 6-8 who miss in excess of 15 days might not receive a passing grade, as opposed to losing credit, which middle school students do not earn.
- Clarifies that students who come to class after the bell rings or after the period start time will be counted tardy. Not all sites have bells signaling the start time.
- Clarifies that school-sanctioned absences do not count as an absence for the purposes of this regulation.
- Clarifies that students could receive a failing grade if poor attendance leads to missed coursework, lack of participation, or failed tests.
- Clarifies language surrounding special circumstances that require a student to miss in excess of 15 days.
- Adds a clause indicating that students who must be absent more than 10 consecutive days will be exited from district/school enrollment unless otherwise approved by the superintendent. Students out for an extended period of time will be encouraged to enroll in school at their new location and re-enroll with NSBSD upon return. This addresses the concern over carrying students on the rolls who enter treatment centers or hospitals in other districts, while still being counted absent in the NSBSD. Excessive absences while still enrolled in our district impact attendance percentages, as well as consideration of student assessment results for Adequate Yearly Progress.

OLD BUSINESS: Superintendent's Contract: President Debby Edwardson presented memo SB11-205, Superintendent's Contract. The Superintendent was evaluated in June and the Board gave her a positive feedback with an increase in salary. John Sedor prepared a memo/addendum for the Board's approval. Mary Sage **MOVED** to **APPROVE** the addendum to the Superintendents Contract. Eva Kinneeveak **SECONDED the MOTION**. **QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

Superintendents Evaluation: President Debby Edwardson presented memo SB11-207, Superintendent's Evaluation, for information to the Board and also prepared a press release regarding the Superintendent's evaluation for review and input.

NEW BUSINESS: FY2011/2012 Board Meeting: Superintendent Cowan presented the recommended dates for School Board Regular Meetings for the 2011-12 school year as stated in memo SB11-204.

Mary Sage **MOVED** to **APPROVE** the FY2011-2012 Board Meeting schedule. Anna Nageak **SECONDED THE MOTION. QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**

North Slope Borough-Northwest Arctic Borough Economic Summit, August 3-5, 2011 in Kotzebue, AK: Superintendent Cowan presented memo SB11-206 to approve two members of the Board to attend the summit. Harold Ivanoff commented that previously attended meetings but did not have a follow-up on issues and concerns. Mary Sage disagreed that the Board did have a positive relationship on giving feedback with organizations involved. Roy Nageak explained that it is an opportunity to meet with other economics and learn of financial issues that may come to the students' education. Anna Nageak and Eva Kinneeveuk agreed upon having good relationship/partners to other Districts for important information.

Eva Kinneeveuk **MOVED** to **APPROVE** Board Members, Anna Nageak and Mary Sage to participate in the North Slope Borough-Northwest Arctic Borough Economic Summit. Mary Sage **SECONDED THE MOTION. QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY.**


SCHOOL BOARD REPORT: School Board Retreat at Alyeska Girdwood, AK. The meeting was held on May 24-27, 2011. Roy Nageak commented about the meeting being very helpful and allowed the Board Members and Administration to communicate direction to where and what the District will teach students. Anna Nageak comments were toward the opportunity to touch on areas with all the other members of Board about certain subjects without rushing but for healthy discussions. Eva Kinneeveuk agreed with the Board that the retreat provided a good planning session to reaching goals in educating the children. She further stated that as members of the School Board, they were blessed to be elected to make sure the children have an education and future. That it was their duty to bring differences together as one. President Debby Edwardson thanked all the Board Members.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: Walter Cook, MAO, made a comment on behalf of he and his wife Dennise Cook, Board Secretary. Mr. Cook stated that he had been with the NSBSD for 20 plus years and due to medical reasons, he submitted his retirement as well as his wife.

DATE AND TIME OF THE NEXT MEETING: Roy Nageak **MOVED** to have the next meeting on August 18, 2011 in Barrow at the Barrow High School Auditorium starting at 2:00 pm. Mary Sage **SECONDED THE MOTION. QUESTION CALLED. THE MOTION CARRIED UNANIMOUSLY**

ADJOURNMENT: The President Debby Edwardson called adjournment at 6:00 p.m.

Respectfully submitted:



Jasmine Kignak, Temporary Assistant



Debby Edwardson, President

Eva Kinneeveauk
Eva Kinneeveauk, Clerk

10-13-11
Date