

# TARDY POLICY AND RECOVERY OF INSTRUCTIONAL TIME LOST OUTSIDE OF CLASS

- 1 – 7 min. late or not in class = 15 minutes tutoring
  - 8 – 15 min. late or not in class = Double time up to 30 min. tutoring
  - 16 – 59 min. late or not in class = 1 hr. tutoring
  - 60 + No REC list
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- If a student does not serve tutoring time per this policy the student will be placed on the NO REC list.

# NO REC POLICY

Students are placed on the NO REC list for the following:

- Unexcused Absences
- Tardy 60 minutes or 1 skipped class
- Refusal to serve tutoring
- Absent due to being sick
- Suspension
- Aggressive behavior

# ELECTRONICS POLICY

Cell phones and other electronic devices are a hindrance to student learning. We want our students to excel in school without distraction of electronics.

For home correspondence and emergencies, guardians and parents will call the school and messages can be provided to students.

- **No Electronics for Elementary and Middle Students.** Elementary and middle school students are not allowed to have electronics at school 7:30a-4pm: cell phones, ipad, ipods. Teachers have discretion for electronics for instructional purposes.
  - All electronics brought to school will be placed in the principal's office. Students who voluntarily turn in the cell phone will not receive consequences. Parents will be called to pick up the cell phone.
- **High School students will use electronics at teacher discretion within the classroom. Appropriate use of electronics in electronics zone. No electronics in lobby and gym.**